



VILLAGE BOARD MEETING MINUTES

Date: Tuesday, November 7, 2023
Location: Sherman Village Hall, 401 St John's Drive, Sherman IL 62684
Time: 6:00pm
Type: Regular Meeting of the Sherman Village Board of Trustees

VILLAGE BOARD IN ATTENDANCE

Trevor J. Clatfelter, President; Pam Gray, Trustee; Bret Hahn, Trustee; Brian Long, Trustee; Kevin Schultz, Trustee; Krista Sherrock, Trustee

Excused Absence: Sean Bull, Trustee

OFFICIALS IN ATTENDANCE

Michael Stratton, Deputy Clerk & Village Administrator; Don Craven, Corporate Counsel; Kevin Kuhn, Village Engineer; Tiffany Penley, Deputy Treasurer; Craig Bangert, Chief of Police; Mike Moos, EMA Director

Byron Painter, Media Sun Times

PUBLIC IN ATTENDANCE (From Sign-In Sheet)

Sophia Corredato; Trisha Carrell; Harley Simpkins

OPENING

1. Roll Call. Clerk Stratton conducted roll call of the Village Board of Trustees. President Clatfelter noted that Trustee Bull had an excused absence and that a quorum was present to conduct Village business.
2. Pledge of Allegiance. Sophia Corredato, Trisha Carrell, and Harley Simpkins led the group in the Pledge of Allegiance.
3. Set Agenda. President Clatfelter asked the Board for non-action items to be added to the agenda. There being none, President Clatfelter requested a motion to set the agenda. *Motion by Hahn, seconded by Trustee Gray. Voice Vote with the Ayes having it 5/0. Motion passed.*

Approved December 5, 2023

CLERK'S REPORT

1. Presentation of Minutes of October 17, 2023 Regular Board Meeting Minutes. Minutes of the October 17, 2023 Regular Board Meeting Minutes were presented for approval. President Clatfelter asked if there were any additions or corrections. There being no additions or corrections, President Clatfelter requested a motion to approve. *Motion to Approve the minutes of the October 17, 2023 Regular Board Meeting Minutes as presented by the Clerk was made by Trustee Sherrock, seconded by Trustee Long. Roll Call Vote Ayes having it 5/0. Motion Passed.*
2. Presentation of Bills for Approval. President Clatfelter asked if there were any questions of the Board on the Warrants presented by the Clerk. There being no questions, President Clatfelter called for a motion to approve the warrants as presented. *Motion to Authorize the warrants as presented by the Clerk was made by Trustee Schultz, seconded by Trustee Sherrock. Roll Call Vote Ayes having it 5/0. Motion Passed.*

TREASURER'S REPORT

No Treasurer's Report

ENGINEERING REPORT

Village engineer Kuhn addressed the Board noting an error on the final plats for Old Tipton Estates Subdivision development and that they have worked with legal counsel to make corrections that were approved by Village Ordinance 2005-05 but failed to be incorporated into the final plats. Corrected plats have been incorporated as part of these minutes to preserve the public record. No action was necessary on this matter per advice of legal counsel.

LEGAL REPORT

No Legal Report.

VILLAGE ADMINISTRATOR & ECONOMIC DEVELOPMENT REPORT

No Administrator's Report.

PRESIDENT'S REPORT.

1. Ordinance Re: Adoption of Whistleblower Protection Policy as Required by Law. President Clatfelter addressed the Board noting state law was enacted that requires adoption of a Whistleblower Protection Policy under 50 ILCS 105/401 et al. President Clatfelter noted the law allows for the appointment of an Auditing Official. President Clatfelter asked if there were questions of the Board. There being none, President called for a *Motion to approve Ordinance 23-11 as presented with the naming of an Auditing Official to come at a later date. Motion by Trustee Schultz, second by Trustee Hahn. Roll Call vote with ayes having it 5/0. Motion Passed. President Clatfelter also voted in favor of the ordinance as part of the public record.*
2. Ordinance Re: Authorization to Purchase & Finance Police Squad. Chief Banger addressed the Board about the purchase and finance of a new police vehicle as allowed under the budget. He noted there will be no surplus vehicle and that one vehicle would go back into the police feet. President Clatfelter noted that finance bids came in from area banks with the lowest coming in from Hickory Point Bank and Trust at 4.7%. President Clatfelter asked if there were any questions of the Board. Trustee Schultz noted that due to his affiliation with the Hickory Point

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Bank he will be abstaining from voting. *President Clatfelter requested a motion to approve the ordinance 23-12 to purchase and finance the police pursuit vehicle. Motion by Trustee Long, second by Trustee Hahn. Roll Call votes with ayes having it 4-0 with Trustee Schultz abstaining. Motion passed.*

3. Resolution Re: Authorization to Purchase Body & Squad Cameras for Police for State Compliance with Reimbursement from Grant. Chief Bangert addressed the Board about the State law requiring police agencies in Illinois to purchase and implement body cameras. He noted grant funding became available but the grant required purchase and install of cameras prior disbursement of funds. President Clatfelter asked if there were questions of the Board. There being none, President Clatfelter called for a *Motion to approve Resolution 23-16 authorizing purchase of body and squad cameras. Motion by Trustee Hahn, second by Trustee Gray. Roll Call vote with ayes having it 5/0. Motion Passed.*
4. Resolution Re: CY24 MFT Estimate for Maintenance Expenses. President Clatfelter requested Village Engineer address the Board on the resolution. Village Engineer Kuhn addressed the Boards noting the annual requirement to approve resolution for future spending of MFT with IDOT. President Clatfelter asked if there were questions of the Board. There being none, President Clatfelter called for a *Motion to approve Resolution 23-17 Approving CY24 MFT Maintenance Program as presented by the Village Engineer.. Motion by Trustee Long, second by Trustee Hahn. Roll Call vote with ayes having it 5/0. Motion Passed.*

COMMITTEE REPORTS

No Committee Reports.

SHERMAN POLICE DEPARTMENT REPORT

No Police Report.

EMERGENCY MANAGEMENT AGENCY REPORT

1. EMA Director Moos addressed the Board about his recent attendance at a volunteer donation class.

DEPARTMENT OF PUBLIC WORKS REPORT

No PW Report.

NEW BUSINESS

No new business.

OLD BUSINESS

No old business.

CIVIC ORGANIZATIONS

No Organizations Scheduled.

PUBLIC COMMENT

President Clatfelter noted there were several that signed up and asked if any wished to address the Board.

Approved December 5, 2023

1. Sophia Corredato student at Williamsville High School addressed the Board suggesting that a volleyball court be installed in the new park.

EXECUTIVE SESSION

Adjourn to Executive Session. President Clatfelter called for a Motion to resign to Executive Session as allowed under 5 ILCS 120/2 & 5 of the Open Meetings Act. Motion by Trustee Sherrock, Second by Trustee Schultz. Roll Call Vote with the ayes having it 5/0. Motion Passed. Board resigned to Executive Session at 6:30pm.

Arise from Executive Session. President Clatfelter requested motion to arise from closed session and return to regular public session. Motion by Trustee Long, Second by Trustee Schultz. All in favor. Motion Passed. Arose from closed session at 6:52pm.

ACTION ITEMS

1. Ordinance Re: Salaries for Certain Employees. President Clatfelter addressed the Board and recommended salary increase for certain employees of 4.25% retroactive May, 1, 2023 and asked if there were any questions of the Board. There being none, President Clatfelter requested a Motion to Approve Ordinance #23-13 Authorizing salary increase of 4.25% retroactive to May 1, 1023 for certain employees. Motion by Trustee Hahn, Second by Trustee Long. Roll call vote. Ayes having it 5/0. President Clatfelter also voted in favor of the Ordinance.
2. Merit Stipends for Certain Employees. President Clatfelter addressed the Board and recommended a \$350 merit stipend for certain employees for their above and beyond performance this past year. President Clatfetler asked if there were any questions of the Board. There being none, President Clatfelter requested Motion to approve Resolution 23-18 authorizing Merit Stipends for Certain Employees. Motion by Trustee Gray, Second by Trustee Sherrock. Roll Call Vote. Ayes having it 5/0. President Clatfelter also voted in favor of the Resolution.

PRESIDENT MESSAGE.

President Clatfelter addressed the Board noting that in the December meeting the Board should decide on the distribution of funds raised for the Disaster Fund from March/April Tornado damage.

ADJOURNMENT

President Clatfelter noted there were no further matters to come before the Board and requested a motion to adjourn the public meeting. *Motion by Trustee Long; seconded by Trustee Schultz. Voice Vote with Ayes having it 5/0. Motion Passed. Public Meeting was adjourned at 6:59pm.*

FANCY CREEK TOWNSHIP
PART OF P.L.N. 08-35-200-010

CERTIFICATES ATTACHED

THE FINAL PLAT OF THIS SUBDIVISION IS RECOMMENDED TO THE VILLAGE BOARD FOR APPROVAL SUBJECT TO THE CERTIFICATIONS SET FORTH IN SECTION 11-30-2 AND SUBSECTION 11-30-48 OF THE SUBDIVISION ORDINANCE OF THE VILLAGE CODE OF SHERMAN, ILLINOIS, 1985, AS AMENDED.

DATED : _____
BY : _____ VILLAGE ENGINEER
APPROVED: _____ PRESIDENT, VILLAGE OF SHERMAN BOARD OF TRUSTEES
ATTEST: _____ VILLAGE CLERK

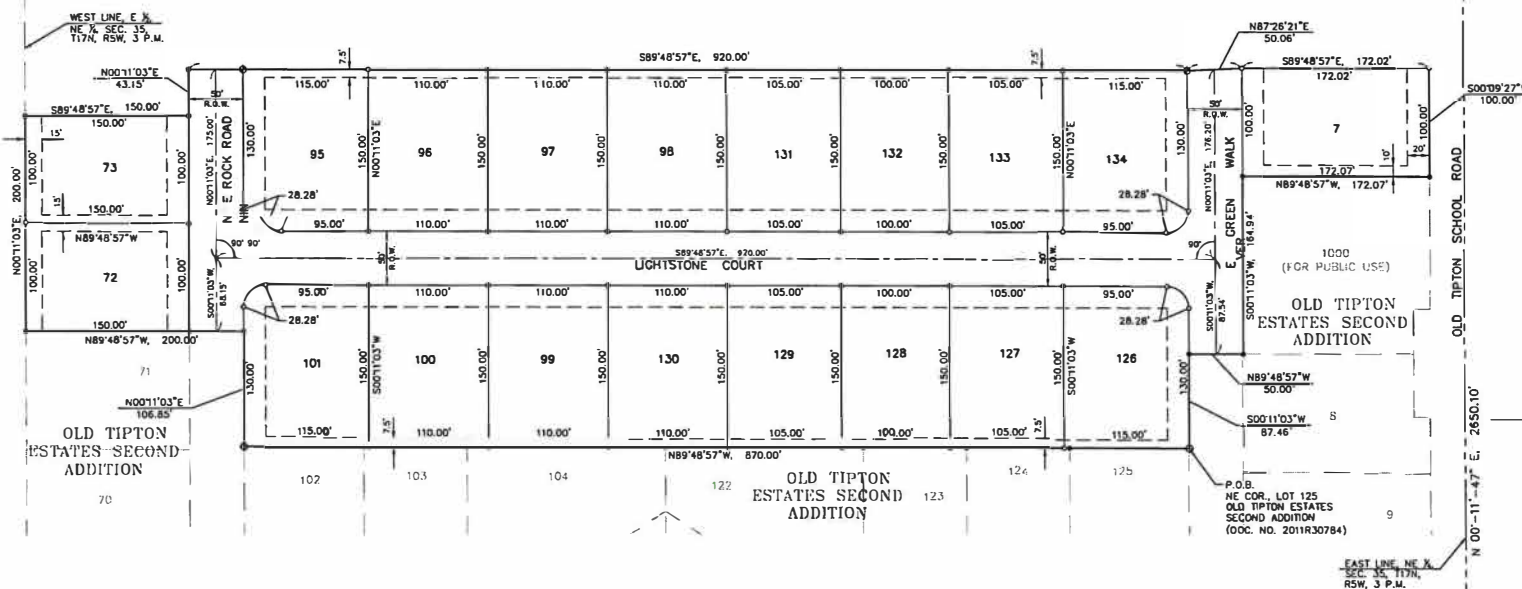
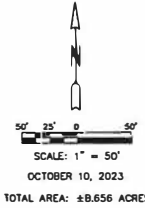
OLD TIPTON ESTATES THIRD ADDITION

SHERMAN, ILLINOIS FINAL PLAT (REVISED FINAL PLAT)

PART OF THE EAST HALF OF THE NORTHEAST QUARTER OF SECTION 35, TOWNSHIP 17 NORTH, RANGE 5 WEST OF THE THIRD PRINCIPAL MERIDIAN, SHERMAN, SANGAMON COUNTY, ILLINOIS. CONTAINING (377,048.600 SQ. FT.) 8.656 ACRES, MORE OR LESS.



DISK FOUND
SE COR., NE 1/4, SEC. 35, T17N, R5W, 3 P.M.



- LEGEND**
- 5/8" IRON PIN FOUND
 - 5/8" IRON PIN SET
 - FOUND STONE
 - IRON PIN FOUND IN CONCRETE
 - IRON PIN SET IN CONCRETE
 - UTILITY CAIV AND/OR DRAINAGE EASEMENT
 - CENTERLINE
 - SECTION LINE

NOTES

1. ALL MEASUREMENTS ON CURVES ARE CHORD DISTANCES.
2. ALL CORNER RADII AT STREET INTERSECTIONS ARE 20 FEET UNLESS OTHERWISE NOTED.
3. ALL EASEMENTS ALONG STREET RIGHT OF WAY ARE 20 FEET.
4. ALL EASEMENTS ALONG INTERIOR LOT LINES ARE 15 FEET CENTERED ON THE LOT LINES, UNLESS OTHERWISE NOTED.
- **5. BUILDING SETBACK REQUIREMENTS ARE AS FOLLOWS:
FRONT YARD - 30 FEET
SIDE YARD - MINIMUM 8 FEET EACH SIDE WITH A TOTAL OF 20 FEET
REAR YARD - 20 FEET
6. NO PART OF THIS PLAT IS LOCATED WITHIN A SPECIAL FLOOD HAZARD AREA AS IDENTIFIED BY THE FEDERAL EMERGENCY MANAGEMENT AGENCY, PER MAP NUMBER 17167C0100F, (EFFECTIVE DATE: AUGUST 2, 2007).

FIELD WORK COMPLETED SEPTEMBER, 2017.
BASIS OF BEARING IS N00°11'47"E ON THE EAST LINE OF THE NORTHEAST QUARTER OF SECTION 35. (ASSUMED)

"THIS PROFESSIONAL SERVICE CONFORMS TO THE CURRENT ILLINOIS MINIMUM STANDARDS FOR A BOUNDARY SURVEY."

SURVEYOR HAS MADE NO INVESTIGATION OR INDEPENDENT SEARCH FOR EASEMENTS OF RECORD, ENCUMBRANCES, RESTRICTIVE COVENANTS, OWNERSHIP, TITLE EVIDENCE, OR ANY OTHER FACTS WHICH AN ACCURATE AND CURRENT TITLE SEARCH MAY DISCLOSE.



I HEREBY CERTIFY THAT THIS IS A REVISED FINAL PLAT OF OLD TIPTON ESTATES THIRD ADDITION REVISED FINAL PLAT, AS RECORDED ON OCTOBER 12, 2017 AS DOCUMENT NO. 2017R26336 AND THAT ITEMS MARKED WITH AN "*" ARE CHANGES MADE BY ME AS REVISIONS TO THE FINAL PLAT.

ILLINOIS PROFESSIONAL LAND SURVEYOR NO. 3804
DATE SIGNED : _____
LICENSE EXP. DATE : NOV. 30, 2024

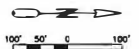
OWNER & SUBDIVIDER
LUKER/CARTER DEVELOPMENT, LLC.
42 CARTER LANE
SPRINGFIELD, ILLINOIS 62707
CONTACT: JOE B. CARTER (217) 544-7449

ENGINEER & LAND SURVEYOR
MARTIN ENGINEERING COMPANY
3695 SOUTH 61st STREET FRONTAGE ROAD WEST
SPRINGFIELD, ILLINOIS 62703
(217) 698-8900

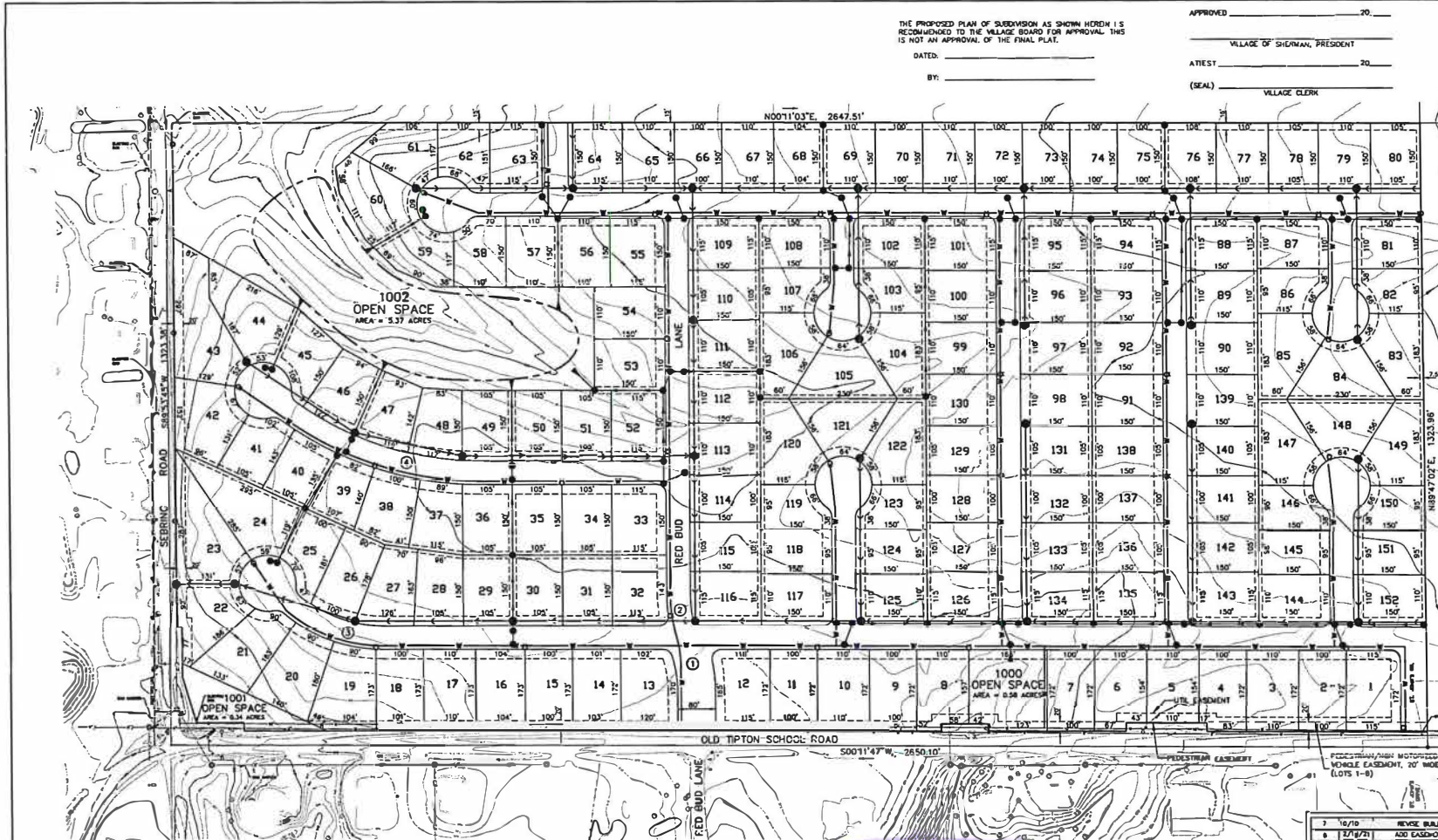
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THE PROPOSED PLAN OF SUBDIVISION AS SHOWN HEREIN IS
 RESUBMITTED TO THE VILLAGE BOARD FOR APPROVAL. THIS
 IS NOT AN APPROVAL OF THE FINAL PLAN.
 DATED: _____
 BY: _____

APPROVED _____ 20____
 VILLAGE OF SHERMAN, PRESIDENT
 ATTEST _____ 20____
 (SEAL) VILLAGE CLERK



OCTOBER 10, 2023
 AREA = ± 77.90 ACRES
 EXISTING ZONING = AG
 PROPOSED ZONING = R-1



CURVE NO.	RADIUS
1	300'
2	300'
3	300'
4	675'

OWNER / DEVELOPER
 LUKER/CARTER DEVELOPMENT
 #2 CARTER LANE
 SPRINGFIELD, ILLINOIS 62707
 (217) 544-7449
 CONTACT : JEFF CARTER

ENGINEER / LAND SURVEYOR
 MARTIN ENGINEERING CO.
 3695 S. 6TH STREET FRONTAGE ROAD W.
 SPRINGFIELD, ILLINOIS 62711
 (217) 698-8900
 CONTACT : PHIL MARTIN

- LEGEND**
- FOUND IRON PIN OR PIPE
 - ⊕ WATER VALVE
 - ⊙ WATER METER
 - ⊕ FIRE HYDRANT
 - ⊕ SIGN
 - ⊕ ELECTRICAL PEDESTAL
 - ⊕ CABLE T.V. PEDESTAL
 - ⊕ TELEPHONE PEDESTAL
 - ⊕ POWER POLE
 - ⊕ MANHOLE
 - ROW MARKER
 - UNDERGROUND TELEPHONE
 - UNDERGROUND GAS
 - WATER MAIN (SIZE)
 - SANITARY SEWER (SIZE)
 - FENCE
 - RIGHT OF WAY LINE
 - CURB/LET
 - INLET
 - FLARED END SECTION
 - SANITARY MANHOLE
 - FIRE HYDRANT
 - STORM SEWER STRUCTURE
 - FLARED END SECTION
 - SANITARY SEWER
 - STORM SEWER
 - WATER MAIN

- LEGEND (PROPOSED)**
- SANITARY MANHOLE
 - FIRE HYDRANT
 - STORM SEWER STRUCTURE
 - FLARED END SECTION
 - SANITARY SEWER
 - STORM SEWER
 - WATER MAIN

FRONT YARD SETBACK - 30 FEET
 REAR YARD SETBACK - 30 FEET
 SIDE YARD SETBACK - MIN. 8 FEET EACH SIDE,
 TOTAL OF 30 FEET.

ALL DIMENSIONS ALONG CURVES ARE CHORD DISTANCES.
 ALL EASEMENTS ALONG STREET R.O.W. ARE 20 FEET
 ALL OTHER EASEMENTS ARE 15 FEET UNLESS
 OTHERWISE NOTED.
 ALL STREETS HAVE A ROW OF 50 FEET, UNLESS
 OTHERWISE NOTED.
 ALL STREETS ARE 31 FEET FROM BACK OF CUTTER TO
 BACK OF CUTTER UNLESS OTHERWISE NOTED.
 ALL DRIVE-SHADES HAVE A ROW OF WAY RADII OF
 60 FEET UNLESS OTHERWISE NOTED.

*PRELIMINARY PLAN - NOT TO BE RECORDED
 BY THE RECORDER OF DEEDS
 (LOT DIMENSIONS SUBJECT TO CHANGE)

STAGING

FIRST ADDITION - LOTS 12-47, 109-116, 1001, 1002
 SECOND ADDITION - LOTS 8-11, 88-71, 102-108,
 117-125, 1000
 THIRD ADDITION - LOTS 7, 72-73, 85-101, 128-134
 FOURTH ADDITION - LOTS 4-6, 74-77, 86-84, 135-143
 FIFTH ADDITION - LOTS 1-3, 78-87, 144-152

DATE	DESCRIPTION	BY
7/16/10	REVISE BUILDING SETBACKS	SRU
8/21/10/21	ADD EASEMENT TO LOTS 1-8	PGM
2/1/11	Y SETBACKS BY VILLAGE CHORDA	PGM
11/28/21	REAFFIRMATION AND STAGING	SRU
3/17/23	REAFFIRMATION AND STAGING	SRU
1/26/24	REVISE GA-DC-SAC LOTS AND STAGING	SRU

PRELIMINARY PLAN

OLD TIPTON ESTATES

MARTIN ENGINEERING COMPANY
 3695 S. 6TH STREET FRONTAGE ROAD WEST, SPRINGFIELD, ILLINOIS 62711
 (217) 698-8900

DATE: OCT 10, 2023
 SHEET NO. 1
 OF 1 SHEETS

**ORDINANCE GRANTING A VARIANCE OF THE SIDE YARD
SETBACK REQUIREMENTS FOR CERTAIN PROPERTY
LOCATED AT OLD TIPTON ESTATES, SHERMAN, ILLINOIS**

WHEREAS the Petitioner, Luker/Carter Development, LLC, filed a petition for a variance of the side yard setback requirements of the Zoning Ordinance of the Village of Sherman requesting a variance to allow for a total minimum side yard requirement of twenty feet and a minimum side yard requirement for each building of eight feet with respect to the following property located and comprising Old Tipton Estates development, Sherman, Illinois:

The East Half of the Northeast One-Quarter of Section 35, Township 17 North, Range 5 West, situated in Sherman, Illinois, and commonly known as Old Tipton Estates; and

WHEREAS notice of said application was duly published in accord with the requirements of the Zoning Ordinance of the Village of Sherman; and

WHEREAS, on the 14th day of March, 2005, the Zoning Board of Appeals held a hearing at the Sherman Village Hall with respect to said application and voted that said request be granted and that a variance be granted to reduce the side yard setback requirement for the above described property from thirty feet to twenty feet and a minimum side yard requirement for each building of eight feet; and

WHEREAS the Zoning Board of Appeals submitted a written report containing a summary of the hearing and a report of the vote of the Zoning Board of Appeals; and

WHEREAS the Village Board of the Village of Sherman, having reviewed the record and having heard all persons desiring to be heard, does hereby make the findings set forth below in Section 1;

NOW, THEREFORE, BE IT ORDAINED by the President and Board of Trustees of the Village of Sherman, Illinois as follows:

Section 1.

After reviewing the proceedings, documents and exhibits with respect to the application for a variance of the side yard setback requirements contained in the Village of Sherman Zoning Ordinance, said petition having been submitted by Luker/Carter Development, LLC with respect to the Old Tipton Estates development, Sherman Illinois,

the Village Board makes the following determination with respect to the variance requested:

A. The Village Board hereby grants a variance from the requirements of Section 5-4-2 of the Village Zoning Ordinance to vary the side yard setback requirements so that each yard shall have a minimum side yard setback requirement of twenty feet with a minimum of eight feet on either side of each lot.

B. The property to which the variance set forth in Section 1(A) above shall apply is described as follows:

The East Half of the Northeast One-Quarter of Section 35, Township 17 North, Range 5 West, situated in Sherman, Illinois, and commonly known as Old Tipton Estates.

Section 2.

The Village Board makes the following findings of fact with respect to the variance granted:

A. That the property is presently zoned R3 under the Zoning Ordinance of the Village of Sherman and, pursuant to Section 5-4-2, is required to have a 30 foot side yard.

B. That the property in question cannot be economically used and cannot yield a reasonable return if permitted to be used only under the conditions allowed by the Zoning Ordinance regulations of the Village.

C. That the plight of the owner is due to circumstances unique to the property, not generally applicable to other property in the area.

D. That the requested variance will not alter the essential character of the locality of neighborhood.

E. That the requested variance will not impair an adequate supply of light or air to adjacent properties.

F. That the requested variance will not increase traffic congestion nor diminish or impair property values in the area or locality.

Section 3.

All other ordinances and provisions of the Village Code of the Village of Sherman, Illinois in conflict with this ordinance are hereby repealed to the extent of said conflict.

Section 4.

If any part of this ordinance is deemed invalid, the remainder shall nevertheless remain in full force and effect.

Section 5.

This ordinance shall be published by the Village Clerk in pamphlet form and shall take effect immediately upon passage and publication in pamphlet form.

PASSED by the Board of Trustees of the Village of Sherman, Illinois this 17th
day of March, 2005.

VILLAGE OF SHERMAN,

By: Frank Meredith
Frank Meredith
Village President

ATTEST:

By: Karen Franklin
Karen Franklin
Village Clerk

AYES:

Alfelter Hickman
Long Schultz Timon
Zibules

NAYS:

none

